

PAKISTAN ANNEX A: JOB DESCRIPTION FOR VOUCHER OUTREACH WORKERS

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Annex A. Job Description for Voucher Outreach Workers

To promote use of skilled birth attendants for delivery by pregnant women who fall below the poverty line in low-income rural areas of Jhang district.

Job description of voucher outreach workers (VOW)

- Map households in project area, # of married women of reproductive age, # of pregnant women, whether women have used skilled birth attendant for deliveries, whether women use contraceptives
- Maintain good relationship with lady health workers (LHWs) to obtain information pregnant women in poor households
- Use poverty assessment tool to determine whether household is “poor”
- Explain the need for delivery with a skilled provider to women
- Explain the voucher scheme to women
- Discuss this with household members who are decision-makers about where delivery occurs
- Get assistance from voucher male supervisor (VMS) to talk to male decision-makers
- Select pregnant woman in “poor household” who was not planning to deliver the baby in a facility with a skilled provider
- Sell voucher booklet to poor woman and provide information regarding booklet and how it is to be redeemed at provider clinic
- Verify poverty status of selected pregnant woman by counsellor and Nazim
- Ensure that the client is registered from the list of GoodLife (GL) providers for this project
- Ensure that woman makes adequate preparations for pregnancy
- Keep track of women’s delivery dates
- Make sure women are aware of transportation available to clinic
- Make sure that women are aware of what they should expect during specific visits to doctor
- Make first visit to provider with woman to register woman
- Make follow-up visits to the client and ensure her regular visit to GL provider
- Make post-delivery visit to woman to check on her health
- Maintain close contact with GL providers to collect used voucher and client feedback
- Collect vouchers from the providers and do random verification of vouchers on a weekly basis
- Submit verified vouchers to Greenstar Zonal Office for payment
- Do recordkeeping regarding vouchers sold
- Do timely submission of reports and relevant information on specified formats
- Regularly report to supervisor and work under his/her supervision; share experience in weekly meetings
- Report directly to the VMS
- Provide periodic reports to AMHS about the progress of the project

- Support AMHS during AMHS' post-delivery visit to woman's house who has delivered
- Must be available in June for 3–4 week training to work for voucher project
- Must be willing to participate in training on family planning (FP) counselling
- Ensure FP voucher redemptions (last voucher)

Minimum hiring criteria for VOW

Education: Graduate preferred, but Matric Science or Intermediate Science acceptable

Experience: Two years of community-oriented work preferred. Experience with work for an international agency project preferred. Experience with household surveys, mapping or listing of households preferred.

Skills:

- Ability to communicate clearly and persuasively
- Comfortable with moving inside villages and contacting poor women
- Comfortable with record-keeping
- Organized
- Able to conduct mapping of households
- Can speak local languages
- Good counselling skills
- Willing/ able to talk about maternal and child health and FP
- Friendly, nonjudgmental
- From similar areas as target audience, mobile/ willing to travel within Jhang

Age: 20–35 years

Gender: Female

Contract: 1 Year

Package: Rs. 9,500 per month + Rs. 3,000 transport allowance per month

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