

# PAKISTAN ANNEX B: JOB DESCRIPTION FOR VOUCHER MALE SUPERVISORS

<http://www.healthsystems2020.org/content/resource/detail/2577/>

## **Annex B: Job Description for Voucher Male Supervisors**

### ***Job description of voucher male supervisors (VMSs)***

- Supervise the work of four VOWs
- Assist VOWs in planning the household mapping exercise
- Perform backchecks on areas visited by the VOWs
- Through backchecks ensure that the mapping exercise is being conducted systematically
- Meet with community leaders to raise awareness of voucher project
- Meet with male decision-makers in households where resistance is identified by VOWs and explain benefits of participating in the project
- Liaise with local counsellors and obtain their support
- Conduct random verification of voucher recipients
- Liaise with the GL providers and follow up on collection of vouchers and disbursement of payments
- Ensure no fraudulent activity takes place
- Ensure that all the information regarding vouchers and clients is entered in the management information system
- Report directly to the manager based in Faisalabad
- Keep the AMHS informed on progress of project

### **Minimum hiring criteria for VMS**

**Education:** Graduate

**Experience:** 3-5 years of community mobilization/ health intervention work in any nongovernmental/ community-based organization (NGO/ CBO)

#### **Skills:**

- Sound managerial / supervisory skills
- Excellent interpersonal communication/ counselling skills
- Able to gain support from community leaders, counsellors
- Able to convince males regarding the importance of maternal and child health and FP
- Can speak local languages

**Prerequisite:** Own conveyance and willingness to travel.

**Age:** 25–35 years

**Contract:** 18 Months

**Package:** Rs 12,500 per month + Rs 5,000 transport allowance per month

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